

INSTITUTE FOR ASSESSMENT AND ACCREDITATION

Team Leader (Communication, Engagement & Implementation)

Location | Delhi

Position ID: TL-CEI/IAA

Role

Responsible for engaging with Field Institutions/other stakeholders and program-managing IAA's assessment/accreditation services, the role-holder will report to the Program Leader (Communication, Engagement & Implementation). The position is based in New Delhi and will require travel to the Foundation's Field Institutes in various States.

Principal Responsibilities

- **Assessment/Accreditation Implementation**
In consultation with the Field Institutions, preparation of plans for various IAA services and to ensure their quality execution. Seek regular feedback on the quality of processes, analyze/evaluate data and/or take corrective action when necessary, to meet performance indicators and unit objectives. Build and manage a team of assessment experts, identify their training needs and provide support for their capacity building.
- **Engage and Build Partnerships**
Maintain strategic partnerships – among government, non-government, teachers' organizations, and community based organizations to create demand for assessment-driven quality improvements. Build awareness of stakeholders on educational assessment/accreditation

Qualification, Experience and Attributes

- Advanced university degree in any of the following: **Education, Social Sciences or other fields related to social development sector.**
- Minimum ten years progressively responsible professional work experience in education domain
- Proven ability to lead a team consisting of diverse set of professionals
- Understanding of the importance and role of partnerships.

- Proven ability to conceptualize, innovate, plan and execute ideas, as well as to impart knowledge and teach skills.
- Analytical, negotiating, communication and advocacy skills.
- Fluency in English/Hindi is Essential, Report writing (status report proposal development)
- Good computer skills, including internet navigation, and various office applications.